

SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE
BOARD OF GOVERNORS
JULY 17, 2001 MINUTES
LOGAN CAMPUS — ROOM 154

OFFICIAL
APPROVED 08/21/01

PRESENT: Joanne Tomblin, George Kostas, Linda Akers, Paul Hardesty, Shelley Huffman-Dan, Bill Grizzell, James Sheatsley, Mike Baldwin, Dean Lucas, and Rory Perry

ABSENT: Jada Hunter, Denny Frost and Leo McNeely

STAFF: Oretha Baker, Allyn Sue Barker, Merle Dempsey, Ron Hamilton, James P. Owens, Patricia Clay, Ron Lemon, Pam Alderman, Ron Thompson and Emma Baisden

1. WELCOME AND CALL TO ORDER

Chair George Kostas welcomed the group, called the meeting to order and declared a quorum present.

2. ELECTION OF OFFICERS

Chair Kostas opened the floor for nominations:

MOTION: Shelly Dan nominated George Kostas for the chair position. Linda Akers seconded the nomination. Denny Frost motioned nominations closed. Mike Baldwin seconded the motion.

ACTION: The motion carried unanimously.

MOTION: Bill Grizzell nominated Paul Hardesty for the vice-chair position. Shelley Dan seconded the nomination. Shelley Dan motioned nominations closed. James Sheatsley seconded the motion.

ACTION: The motion carried unanimously.

MOTION: Bill Grizzell nominated Linda Akers for the secretary position. Shelley Dan seconded the nomination. Paul Hardesty motioned nominations closed. James Sheatsley seconded the motion.

ACTION: The motion carried unanimously.

3. APPROVAL OF JUNE 14, 2001, MINUTES

MOTION: Shelley Huffman moved to accept the June 14, 2001, minutes as presented. James Sheatsley seconded the motion.

ACTION: The motion carried unanimously.

4. PRESIDENT'S REPORT — JOANNE TOMBLIN

1. President Tomblin informed the Board that she had spoken with Keith Burdette from Governor Wise's office regarding Southern's nominations for our Board. Appointment letters are forthcoming.
2. Institutional Governing Board training will be conducted on August 3, 2001, at the Embassy Suites in Charleston.
3. President Tomblin will be on vacation July 19 through August 3, 2001. Merle Dempsey will be in charge of the College and will represent the President at the Board's Training Workshop.
4. Mr. Sheatsley has provided an attorney's job description to President Tomblin. This will be expedited as quickly as possible.
5. The Board of Governors must develop a Salary Policy before employee raises can be issued in October.
6. Our Fall enrollment has been fluctuating and we are experiencing a decline from Fall 2001. This could be caused somewhat by the recent flood devastation in the Southern region. Mr. Owens is in the process of organizing flood relief efforts for those counties affected.
7. President Tomblin appointed Merle Dempsey as the Executive Vice President and Chief Academic Officer for Southern. He will handle the internal day-to-day operations of the College which will allow the President flexibility to move in new directions. President Tomblin will draft a statement to bring forward for Board approval stating her desire for Mr. Dempsey to be designated as Interim President in case of her dismemberment.
8. Governor Wise has approved \$300,000 in WIA funds for students enrolled in the 40- and 80-hour mine training courses. We will explore other avenues to assist those students who are not WIA eligible.
9. We will submit a Request for Proposal (RFP) for two priority funds as listed in the 2001 Budget Bill. The Bill provides for one million dollars in the State Priority category and two million dollars to the Independently Accredited Community and Technical College Development Fund. We plan to submit proposals for the following:
 - A. Expansion of our Nursing Program
 - B. Implementation of a Respiratory Care Technology Program
 - C. Mobile Education Evaluation and Training Unit (MEET-U) Bus (State Priority Funds)
10. Our comprehensive evaluation site visit by the North Central Association is scheduled for April 15-17, 2003.
11. Chancellor Mullen plans to visit all of the state college and university campuses. No date has been set by the Higher Education Policy Commission for his visit to Southern.
12. Southern will be included in the Higher Education Learning Center to be established at Beckley.
13. Our first year update on the Institutional Compact and Master Plan is due to the Higher Education Policy Commission on November 1, 2001. It will be submitted to the Board of Governors for approval at the October meeting.
14. The HVAC Mechanical and Electrical System needs to be replaced at the Williamson Campus. A consultant is preparing a final report on the cost of replacement, and we will request a special appropriation from the Higher Education Policy Commission. Ms. Baker will present the report to the Board at our August meeting.

15. October 10-13, 2001 — The Association of Community College Trustees (ACCT) will host its annual convention at the Sheraton San Diego Hotel in San Diego, CA. President Tomblin encouraged Board members to attend.
16. Campus renovations on the Student Assistance Centers are near completion. President Tomblin will host a tour of the newly remodeled Logan Campus facility following today's meeting.

5. ACTION ITEMS:

1. 2001-02 Schedule of Meetings

This item was tabled for action at the August 21 meeting.

2. Board of Governors Operational Guidelines

Chancellor Mullen submitted suggestions to the Operational Guidelines for the Board's review and consideration. The group accepted all suggestions for inclusion in the Operational Guidelines except written ballots and electronic minutes. The document will be revised and circulated for action in the August Board Agenda Book.

6. DISCUSSION ITEMS:

1. Delegation of Powers to President

As of July 2, 2001, members to the new institutional governing boards have not been appointed. At its June 29 meeting, the Higher Education Policy Commission adopted a resolution that all power and control over the business affairs of each state institution of higher education previously delegated to its president remain effective until December 1, 2001, or until determined otherwise by its governing board or the Chancellor, and that each governing board is to undertake a review of the powers delegated to its president and notify the Chancellor as to its future delegation of those powers by December 1, 2001.

2. Salary Guidelines

At its June 29, 2001 meeting, the Higher Education Policy Commission approved the following salary guidelines:

- A. All categories of employees are to receive increases, but not necessarily each individual employee;
- B. Institutions are to treat state-funded and non-state-funded employees uniformly;
- C. Institutions are encouraged to apply institutional funds as necessary to meet institutional salary goals and priorities; and,
- D. Even though not required by law, all salary changes are to be effective October 1, 2001.

3. Policy Transition to the Board of Governors

Effective July 1, 2001, Senate Bill 703 establishes a mechanism for a transition of rules of the previous Governing Boards to the Higher Education Policy Commission and new Governing Boards.

4. **Finance Agenda Items**

At its June 29, 2001 meeting, the Higher Education Policy Commission approved the distribution of \$9.2 million in Peer Equity and Sustained Quality Support funds for Fiscal Year 2001-02. The allocation of BRIM appropriations was postponed until the August 2, 2001 meeting of the Commission.

5. **Purchase of Logan Mercantile Facility**

Southern will bring forward to the Board a proposal for approval to purchase the Logan Mercantile Facility to house personnel hired by obtaining recent Workforce Development grant funds.

6. **Naming of Facilities**

A draft policy will be submitted to the Board for review and approval.

7. **Promulgated Rules and Policies**

President Tomblin will provide these as available.

8. **Executive Session**

This item was tabled for the August 21 meeting.

7. **ADJOURNMENT:**

There being no further business, Bill Grizzell motioned to adjourn the meeting and move to the tour of the Student Advising Center. Linda Akers seconded the motion. Motion carried unanimously.

George Kostas

Chair

Larry P. Hardesty

Vice Chair

Linda O. Akers

Secretary