

CURRICULUM AND INSTRUCTION COMMITTEE

The Curriculum and Instruction Committee submits recommendations to the Management Council of Academic Affairs and Student Services.

MEMBERSHIP:

The committee is comprised of ten (10) members and six (6) ex-officio non-voting members:

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|-----|--------------------------|------------------------------|
| 1. | Chris Ward, Chair | Arts and Sciences |
| 2. | Denise White, Vice Chair | Arts and Sciences |
| 3. | Heather Drake | Allied Health and Nursing |
| 4. | Erica Farley | Career and Technical Studies |
| 5. | Lora Foster | Allied Health and Nursing |
| 6. | Mary Hamilton | Career and Technical Studies |
| 7. | Ashley Starkey | Allied Health and Nursing |
| 8. | Sheridan Taylor | Career and Technical Studies |
| 9. | Lillie Teeters | Arts and Sciences |
| 10. | Teri Wells | Registrar |

EX-OFFICIO MEMBERS:

- | | | |
|----|-----------------|---|
| 1. | Brian Carter | Student Services Specialist, Boone |
| 2. | Rhonda Collins | Student Services Specialist, Williamson |
| 3. | Sheila Combs | Student Services Specialist, Logan |
| 4. | Carol Howerton | Associate Vice President for Academic Affairs |
| 5. | Britanie Morgan | Student Services Specialist, Wyoming |
| 6. | Deanna Romano | Vice President for Academic Affairs |

RECORDER:

Tammy Toppings	Program Specialist
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QUORUM:

9 Voting Members; Quorum = 6 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.]

DISTANCE EDUCATION COMMITTEE

The Distance Education Committee submits recommendations to the Management Council of Academic Affairs and Student Services.

MEMBERSHIP:

The committee is comprised of ten (10) members and three (3) ex-officio non-voting members:

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|-----|---------------------------|--|
| 1. | Carol Howerton, Chair | Associate Vice President for Academic Affairs |
| 2. | Timothy Owens, Vice Chair | Instructional Technologist |
| 3. | Susan Baisden | Arts and Sciences |
| 4. | Tahnee Bryant | Allied Health and Nursing |
| 5. | Vicky Evans | Arts and Sciences |
| 6. | Blake Halstead | Student Representative – Appointed (VPSS) |
| 7. | Mary Hamilton | Career and Technical Studies |
| 8. | Melissa Kirk | Allied Health and Nursing |
| 9. | Beverly McDonald | Student Services Representative – Appointed (VPSS) |
| 10. | Matthew Payne | Career and Technical Studies |

EX-OFFICIO MEMBERS:

- | | | |
|----|---------------|---|
| 1. | Deanna Romano | Vice President for Academic Affairs |
| 2. | Dianna Toler* | ADA Compliance Officer |
| 3. | | Interim Vice President for Student Services |

RECORDER:

Jennifer Dove	Administrative Secretary, Sr.
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QUORUM:

9 Voting Members; Quorum = 6 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.] ***Holds two (2) positions.**

ENROLLMENT MANAGEMENT COMMITTEE

The Enrollment Management Committee submits recommendations to the Executive Council.

MEMBERSHIP:

The committee is comprised of sixteen (16) members and one (1) ex-officio non-voting member:

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|-----|------------------------|--|
| 1. | Darrell Taylor, Chair | Director of Enrollment Management and Student Engagement |
| 2. | Teri Wells, Vice Chair | Registrar |
| 3. | Allyn Sue Barker | Vice President for Workforce and Community Development |
| 4. | Rhonda Collins | Student Services Specialist |
| 5. | Tom Cook | Chief Information Officer |
| 6. | Brandie Davis | Wyoming/McDowell Campus Faculty Representative |
| 7. | Melissa Deskins | Classified Staff at-large |
| 8. | Ricky Ellis | Program Coordinator/Veteran's Support |
| 9. | Stella Estep | Director of Student Financial Assistance |
| 10. | Rebecca Ferris | Classified Staff at-large |
| 11. | Joseph Nelson | Director of Media |
| 12. | Ashley Starkey | Williamson Campus Faculty Representative |
| 13. | Lillie Teeters | Logan Campus Faculty Representative |
| 14. | Dianna Toler* | Director of Disability and Adult Services |
| 15. | | Interim Vice President for Student Services |
| 16. | Nicole Vineyard | Boone/Lincoln Campus Faculty Representative |

EX-OFFICIO MEMBER:

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|----|-----------------|---|
| 1. | Samuel Litteral | Vice President for Finance and Administration |
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RECORDER:

Vicki Damron	Executive Secretary
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QUORUM:

15 Voting Members; Quorum = 9 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.] ***Holds two (2) positions.**

EXECUTIVE COUNCIL

The Executive Council submits recommendations to the President's Cabinet or directly to the President.

MEMBERSHIP:

The Executive Council is comprised of thirty-three (33) members and no ex-officio members:

1.	Deanna Romano, Chair	Vice President for Academic Affairs
2.	Bill Alderman	Chair, School of Career and Technical Studies
3.	Will Alderman	Board of Governors Faculty Representative
4.	Carl Baisden**	Director of Mine Training and Energy Technologies
5.	Susan Baldwin	Faculty Senate Chair
6.	Allyn Sue Barker	Vice President for Workforce and Community Development
7.	Tom Cook	Chief Information Officer
8.	Melissa Deskins	Board of Governors Classified Staff Representative
9.	Stacy Dingess	Accountant – Appointed (VPFA)
10.	Stella Estopp	Director of Student Financial Assistance
11.	Chris Gray*	Manager of Business and Auxiliary Services, Williamson, and Advisory Council of Classified Employees (ACCE) Rep.
12.		
13.	Carol Howerton	Associate Vice President for Academic Affairs
14.	James Kennedy	Director of Human Resources
15.	Ronald Lemon**	Vice President for Development
16.	Joe Linville	Director of Logan Campus Operations
17.	Samuel Litteral	Vice President for Finance and Administration
18.	David Lord*	Director of Wyoming/McDowell Campus Operations
19.		Director of Boone/Lincoln Campus Operations
20.	Kimberly Maynard	Director of Libraries
21.	Patricia Miller	Manager of Business and Auxiliary Services, Logan Campus
22.	Joseph Nelson	Director of Media
23.	Coral Nutter	Accountant – Appointed (VPFA)
24.	Tim Ooten	Classified Staff Council Chair
25.	Chuck Puckett	Advisory Council of Faculty (ACF) Representative
26.	Rita Roberson	Director of Williamson Campus Operations
27.	Russell Saunders	Chair, School of Allied Health and Nursing
28.	Darrell Taylor	Director of Enrollment Management and Student Engagement
29.	Dianna Toler*	Director of Disability and Adult Services
30.		Interim Vice President for Student Services
31.	Teri Wells	Registrar
32.	Jackie Whitley	Director of Workforce
33.	Vacant	Chair, School of Arts and Sciences

RECORDER:

Nancy Fala

Administrative Assistant to VP for Academic Affairs

QUORUM:

32 Voting Members; Quorum = 17 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.] ***Holds two (2) positions; **On medical leave**

FACILITIES AND SAFETY COMMITTEE

The Facilities and Safety Committee submits recommendations to the Executive Council.

MEMBERSHIP:

The committee is comprised of thirteen (13) members and six (6) ex-officio non-voting members:

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|-----|----------------------------|--|
| 1. | David Lord, Chair* | Director of Wyoming/McDowell Campus Operations |
| 2. | | Director of Boone/Lincoln Campus Operations |
| 3. | Carl Baisden, Vice Chair** | Workforce Development Representative – Appointed (VPWCD) |
| 4. | Will Alderman | Arts and Sciences |
| 5. | Brittany Bartram | Lincoln Location Representative – Appointed (VPFA) |
| 6. | Brian Carter | Student Services Representative – Appointed (VPSS) |
| 7. | Melissa Deskins | Human Resources Representative – Appointed (VPFA) |
| 8. | John Evans | Career and Technical Studies |
| 9. | Joe Linville | Director of Logan Campus Operations |
| 10. | Meloney McRoberts | Allied Health and Nursing |
| 11. | Rita Roberson | Director of Williamson Campus Operations |
| 12. | Dianna Toler* | ADA Compliance Officer for Students |
| 13. | John Vance | Director of Physical Plant III |

EX-OFFICIO MEMBERS:

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|----|------------------|--|
| 1. | Allyn Sue Barker | Vice President for Workforce and Community Development |
| 2. | Tom Cook | Chief Information Officer |
| 3. | Ronald Lemon** | Vice President for Development |
| 4. | Samuel Litteral | Vice President for Finance and Administration |
| 5. | Deanna Romano | Vice President for Academic Affairs |
| 6. | Dianna Toler* | Interim Vice President for Student Services |

RECORDER:

Velva Pennington	Executive Assistant to the VP for Finance and Administration
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QUORUM:

12 Voting Members; Quorum = 7 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum. ***Holds two (2) positions. **On medical leave.**

MANAGEMENT COUNCIL OF ACADEMIC AFFAIRS AND STUDENT SERVICES

The Management Council of Academic Affairs and Student Services will review and act upon recommendations submitted from the Assessment Committee and the Curriculum and Instruction Committee. The Council will forward policies and new program recommendations to the Executive Council for review and action. The Management Council of Academic Affairs and Student Services will ensure that appropriate communication, feedback, and involvement is shared with the college community.

MEMBERSHIP:

The Council is comprised of nine (9) members and five (5) ex-officio non-voting members:

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|----|----------------------|--|
| 1. | Deanna Romano, Chair | Vice President for Academic Affairs |
| 2. | Bill Alderman | Chair, School of Career and Technical Studies |
| 3. | Stella Estep | Director of Student Financial Assistance |
| 4. | Carol Howerton | Associate Vice President for Academic Affairs |
| 5. | Russell Saunders | Chair, School of Allied Health and Nursing |
| 6. | Darrell Taylor | Director of Enrollment Management and Student Engagement |
| 7. | Dianna Toler* | Director of Disability and Adult Services |
| 8. | Teri Wells | Registrar |
| 9. | Vacant | Chair, School of Arts and Sciences |

EX-OFFICIO MEMBERS:

- | | | |
|----|------------------|---|
| 1. | Allyn Sue Barker | Vice President for Workforce and Community Development |
| 2. | Tom Cook | Chief Information Officer |
| 3. | Elizabeth Manuel | College Access and Success Program Director (WV GEAR UP) |
| 4. | Patricia Miller | Manager of Business and Auxiliary Services – Logan Campus |
| 5. | Dianna Toler* | Interim Vice President for Student Services |

RECORDER:

Nancy Fala	Administrative Assistant to VP for Academic Affairs
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QUORUM:

8 Voting Members; Quorum = 5 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.] ***Holds two (2) positions.**

STRATEGIC PLANNING AND FINANCIAL REVIEW COMMITTEE

The Strategic Planning and Financial Review Committee submits policy recommendations to the Executive Council.

MEMBERSHIP:

The committee is comprised of fourteen (14) members and no ex-officio members:

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|-----|----------------------------|---|
| 1. | Chris Gray, Chair | Williamson Campus Staff Representative |
| 2. | Jackie Whitley, Vice Chair | Logan Campus Staff Representative |
| 3. | Susan Baldwin | Faculty Senate Chair |
| 4. | Allyn Sue Barker | Appointed by the President |
| 5. | Angela Bell | Boone/Lincoln Campus Staff Representative |
| 6. | Patricia Brooks | Wyoming/McDowell Campus Staff Representative |
| 7. | Stacy Hatfield | Allied Health and Nursing Faculty Representative |
| 8. | Bob Gunter | Accreditation Liaison Officer |
| 9. | Carol Howerton | Associate Vice President for Academic Affairs |
| 10. | Randal Johnson | Student Representative to the Board of Governors |
| 11. | Charles Keeney | Arts and Sciences Faculty Representative |
| 12. | Samuel Litteral | Vice President for Finance and Administration |
| 13. | Bill Mosley | Career and Technical Studies Faculty Representative |
| 14. | Tim Ooten | Classified Staff Council Chair |

RECORDER:

Sandra Podunavac

Administrative Assistant to the VP for Workforce and Community Development

EX-OFFICIO MEMBERS:

None

QUORUM:

13 Voting Members; Quorum = 8 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.]

TECHNOLOGY COMMITTEE

The Technology Committee will submit recommendations to the Executive Council. The committee may develop subcommittees, advisory committees, and/or ad-hoc committees as may be needed to conduct the work of the Committee.

MEMBERSHIP

The Technology Committee is comprised of eleven (11) members and six (6) ex-officio non-voting members:

1. Joseph Nelson, Chair Director of Media
2. Stephanie Mounts, Vice Chair Faculty at-large – Career and Technical Studies
3. April Compton Distance Education Staff Rep. – Appointed (AVPAA)
4. Stacy Dingess Accountant – Appointed (VPFA)
5. Tehseen Irfan Faculty at-large – Arts and Sciences
6. Randal Johnson Student Representative – Appointed (VPSS)
7. Tricia Lowe Faculty at-large – Allied Health and Nursing
8. Beverly McDonald Staff at-large – is not a member of Information Technology
9. Patricia Miller Finance Unit Representative – Appointed (VPFA)
10. Brandon Vance Staff at-large – is a member of Information Technology
11. Tim Ooten Student Services Unit Representative – Appointed (VPSS)

EX-OFFICIO MEMBERS:

1. Allyn Sue Barker Vice President for Workforce and Community Development
2. Tom Cook Chief Information Officer
3. Ronald Lemon** Vice President for Development
4. Samuel Litteral Vice President for Finance and Administration
5. Deanna Romano Vice President for Academic Affairs
6. Dianna Toler Interim Vice President for Student Services

RECORDER:

Cheryl Elliott-Hicks Administrative Assistant

QUORUM

10 Voting Members; Quorum = 6 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.] ****On medical leave.**

ADMINISTRATION

PRESIDENT'S CABINET

The President's Cabinet will review recommendations submitted through the Governance System. Those recommendations requiring approval by the Board of Governors are submitted and placed on the Board of Governors' agenda for appropriate action.

MEMBERSHIP:

The President's Cabinet is comprised of the President and the Vice Presidents:

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|----|------------------|--|
| 1. | Bob Gunter | President |
| 2. | Allyn Sue Barker | Vice President for Workforce and Community Development |
| 3. | Ronald Lemon** | Vice President for Development |
| 4. | Samuel Litteral | Vice President for Finance and Administration |
| 5. | Deanna Romano | Vice President for Academic Affairs |
| 6. | Dianna Toler | Interim Vice President for Student Services |

EX-OFFICIO MEMBERS:

None

RECORDER:

Emma Baisden

Executive Assistant to the President and Board of Governors

QUORUM:

5 Voting Members; Quorum = 4 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.] ****On medical leave.**

COUNCILS / SENATES

CLASSIFIED STAFF COUNCIL

The Classified Staff Council submits recommendations to standing committees, administrative unit heads, or directly to the President.

MEMBERSHIP:

The Council is comprised of sixteen (16) voting members:

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|-----|---------------------------|-------------------------------------|
| 1. | Tim Ooten, Chair | Classified Staff Council |
| 2. | Jennifer Dove, Vice Chair | Williamson Campus Representative |
| 3. | Angela Bell | Boone/Lincoln Campus Representative |
| 4. | Ruby Runyon | Secretarial/Clerical Sector |
| 5. | Garnet Bolen | Service/Craft/Maintenance Sector |
| 6. | Mark Bowen | Service/Craft/Maintenance Sector |
| 7. | Patricia Brooks | Wyoming/McDowell Representative |
| 8. | Sheila Combs | Professional/Non-faculty Sector |
| 9. | Melissa Deskins* | Technical/Paraprofessional Sector |
| 10. | Cheryl Elliott-Hicks | Logan Campus Representative |
| 11. | Cassandra Goble | Secretarial/Clerical Sector |
| 12. | Chris Gray* | Administrative/Managerial Sector |
| 13. | Carol Jobe | Technical/Paraprofessional Sector |
| 14. | Jackie Whitley | Professional/Non-faculty Sector |
| 15. | Vacant (Dianna Toler) | Administrative/Managerial Sector |

EX-OFFICIO VOTING MEMBERS:

- | | | |
|----|------------------|---|
| 1. | Melissa Deskins* | Board of Governors Representative |
| 2. | Chris Gray* | Advisory Council of Classified Employees Representative |

RECORDER:

Donna Lafferty	Program Assistant I
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QUORUM:

16 Voting Members; Quorum = 9 (50% + 1); [Council Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.] ***Holds two (2) positions.**

FACULTY SENATE

The Faculty Senate submits policy recommendations to standing committees, administrative unit heads, or directly to the President.

MEMBERSHIP:

The Faculty Senate is comprised of ten (10) voting members:

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|---------------------------------|---------------------------------|
| 1. Susan Baldwin, Chair | Boone/Lincoln Campus Senator |
| 2. Stephanie Mounts, Vice Chair | Logan Senator |
| 3. Stephanie Daniel | Williamson Senator |
| 4. Brandie Davis | Wyoming/McDowell Campus Senator |
| 5. Anitra Ellis | Logan Senator |
| 6. Mary Hamilton | Williamson Senator |
| 7. Tehseen Irfan | Logan Senator |
| 8. Beverly Slone | Williamson Senator |

EX-OFFICIO VOTING MEMBERS:

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|------------------|--|
| 1. Will Alderman | Board of Governors Representative |
| 2. Chuck Puckett | Advisory Council of Faculty Representative |

RECORDER:

Angela Bell	Administrative Assistant
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QUORUM:

10 Voting Members; Quorum = 6 (50% + 1); [Committee Chair is a member; Vacant positions not counted for quorum.]

ADVISORY COMMITTEES

There are two groups which shall serve college-wide as advisory committees to the President. They are the Financial Exigency and Student Government Associations.

FINANCIAL EXIGENCY COMMITTEE

The Financial Exigency Committee makes recommendations to the President.

MEMBERSHIP:

The committee is comprised of twelve (12) voting members and one (1) non-voting member:

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|-----|---------------------|---|
| 1. | Howard Seufer, Jr. | Board of Governors Representative (Chair, non-voting) |
| 2. | Susan Baldwin | Faculty Senate Chair |
| 3. | Allyn Sue Barker | Administration Representative |
| 4. | Doug Kennedy | Classified Staff at-large |
| 5. | Robert Gunter | Administration Representative |
| 6. | Samuel Litteral | Vice President for Finance and Administration |
| 7. | Vacant (M. Maynard) | Faculty at-large |
| 8. | Patricia Miller | Classified Staff at-large |
| 9. | Tim Ooten | Classified Staff Council Chair |
| 10. | Chuck Puckett | Advisory Council of Faculty Representative |
| 11. | Thad Stupi | Faculty at-large |
| 12. | Chris Gray | Advisory Council of Classified Employees Representative |
| 13. | Vacant | Student Government Representative – elected by the Student Government Association |

EX-OFFICIO MEMBERS:

None

RECORDER:

Emma Baisden

Executive Assistant to the President and Board of Governors

QUORUM:

12 Voting Members; Quorum = 7 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.]

STUDENT GOVERNMENT ASSOCIATION ADVISORY COMMITTEE

The Student Government Association President of each campus shall serve in an advisory capacity to the College President. The student representatives to the institutional Board of Governors and the West Virginia Advisory Council of Students also serve in an advisory capacity.

MEMBERSHIP:

The Student Government Association Advisory Committee is comprised of five (5) voting members and one (1) non-voting member:

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|----|----------------|---|
| 1. | Austin Evans | President, Logan Campus SGA |
| 2. | Randal Johnson | Board of Governors Student Representative |
| 3. | Kyle Newsome | President, Williamson Campus SGA |
| 4. | Tyler England | President, Wyoming/McDowell Campus SGA |
| 5. | Vacant | President, Boone Campus SGA |
| 6. | Vacant | WV Advisory Council of Students Representative – non-voting |

EX-OFFICIO MEMBERS:

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|----|----------------|--|
| 1. | Darrell Taylor | Director of Enrollment Management and Student Engagement |
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QUORUM:

5 Voting Members; Quorum = 4 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.]

FACULTY PROMOTION COMMITTEE

The Faculty Promotion Committee makes recommendations of candidates for academic promotion to the Vice President for Academic Affairs.

MEMBERSHIP:

The Faculty Promotion Committee is comprised of six (6) voting members elected by school faculty – two (2) from each academic school: Allied Health and Nursing; Arts and Sciences; and Career and Technical Studies. The Chair is elected by committee members.

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|----|-------------------|------------------------|
| 1. | Regina Bias | Nursing Program |
| 2. | Misha Herndon | Allied Health Programs |
| 3. | Tehseen Irfan | Arts Program |
| 4. | Sarma Pidaparathi | Sciences Program |
| 5. | Patricia Poole | Career Programs |
| 6. | Rick Thompson | Technical Programs |

EX-OFFICIO MEMBER:

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|----|---------------|-------------------------------------|
| 1. | Deanna Romano | Vice President for Academic Affairs |
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