

**SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE**  
**Institutional Governance Committee Memberships**  
**2019-2021**

---

**ACADEMIC ASSESSMENT COMMITTEE**

The Academic Assessment Committee submits recommendations to the Management Council of Academic Affairs and Student Services.

**OFFICERS**

The Chair shall be elected by committee members. He/she shall have been employed by Southern two full years prior to serving as chair. The Vice Chair shall be elected by committee members.

**MEMBERSHIP:**

The committee is comprised of ten (10) members and five (5) ex-officio non-voting members:

- |     |                     |   |
|-----|---------------------|---|
| 1.  | Brandon Kirk, Chair | Arts and Sciences                           |
| 2.  | Larry D'Angelo      | Writing Rubric Scoring Team Chair           |
| 3.  | Matt Ellis          | Arts and Sciences                           |
| 4.  | Nathan Freeman      | Arts and Sciences                           |
| 5.  | Kimberly Hensley    | Past Assessment Chair                       |
| 6.  | Zachary Johnson     | Career and Technical Studies                |
| 7.  | Cynthia Lowes       | Career and Technical Studies                |
| 8.  | Debra Mullins       | Career and Technical Studies                |
| 9.  | Chris Ward          | Math Rubric Scoring Team Chair              |
| 10. | Vacant              | Student Representative - Elected by the SGA |

**EX-OFFICIO MEMBERS:**

- |    |                  |   |
|----|------------------|---|
| 1. | Carol Howerton   | Associate Vice President for Academic Affairs |
| 2. | David Kommer     | Dean, School of Arts and Sciences             |
| 3. | Deanna Romano    | Vice President for Academic Affairs           |
| 4. | Russell Saunders | Dean, School of Career and Technical Studies  |
| 5. | Vacant           | Chair, Curriculum and Instruction Committee   |

**BOARD OF GOVERNORS EX-OFFICIO MEMBERS:**

- |    |                    |                               |
|----|--------------------|-------------------------------|
| 1. | Lisa Haddox-Heston | Board of Governors Lay Member |
| 2. | Samuel Stewart     | Board of Governors Lay Member |

**RECORDER:**

|               |                   |
|---------------|-------------------|
| Shelly Parker | Program Assistant |
|---------------|-------------------|

**QUORUM:**

9 Voting Members; Quorum = 5 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.]

## CURRICULUM AND INSTRUCTION COMMITTEE

The Curriculum and Instruction Committee submits recommendations to the Management Council of Academic Affairs and Student Services.

### OFFICERS

The Chair shall be elected by committee members. He/she shall have been employed by Southern as a faculty member for two full years prior to serving as chair. The Vice Chair shall be elected by committee members.

### MEMBERSHIP:

The committee is comprised of eight (8) members and seven (7) ex-officio non-voting members:

- |    |                   |                                       |
|----|-------------------|---------------------------------------|
| 1. | Chris Ward, Chair | Arts and Sciences                     |
| 2. | Guy Lowes         | Arts and Sciences                     |
| 3. | Christy Spry      | Career and Technical Studies          |
| 4. | Lora Foster       | Career and Technical Studies          |
| 5. | Matthew Payne     | Career and Technical Studies          |
| 6. | Nicole Vineyard   | Arts and Sciences                     |
| 7. | Teri Wells        | Registrar                             |
| 8. | Vacant            | Past Curriculum and Instruction Chair |

### EX-OFFICIO MEMBERS:

- |    |                |   |
|----|----------------|---|
| 1. | Brian Carter   | Student Services Specialist, Logan            |
| 2. | Rhonda Collins | Student Services Specialist, Williamson       |
| 3. | Angela Dotson  | Degree Works Scribe                           |
| 4. | Carol Howerton | Associate Vice President for Academic Affairs |
| 5. | Lisa Light     | Student Services Specialist, Boone            |
| 6. | Deanna Romano  | Vice President for Academic Affairs           |
| 7. | Vacant         | Student Services Specialist, Wyoming          |

### BOARD OF GOVERNORS EX-OFFICIO MEMBERS:

- |    |                    |                               |
|----|--------------------|-------------------------------|
| 1. | Howard Seufer, Jr. | Board of Governors Chair      |
| 2. | Mason 'Ed' White   | Board of Governors Lay Member |

### RECORDER:

Tammy Toppings                      Program Specialist

### QUORUM:

7 Voting Members; Quorum = 5 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.]

## **DISTANCE EDUCATION COMMITTEE**

The Distance Education Committee submits recommendations to the Management Council of Academic Affairs and Student Services.

### **OFFICERS:**

The Chair shall be the Associate Vice President for Academic Affairs. The Vice Chair is appointed by the President's Cabinet.

### **MEMBERSHIP:**

The committee is comprised of eight (8) members and three (3) ex-officio non-voting members:

- |    |                           |   |
|----|---------------------------|---|
| 1. | Carol Howerton, Chair     | Associate Vice President for Academic Affairs     |
| 2. | Timothy Owens, Vice Chair | Instructional Technologist                        |
| 3. | Vicky Evans               | Arts and Sciences                                 |
| 4. | Melissa Kirk              | Career and Technical Studies                      |
| 5. | Beverly McDonald          | Student Services Representative, Appointed (VPSS) |
| 6. | Matthew Payne             | Career and Technical Studies                      |
| 7. | Jeffrey Yeager            | Arts and Sciences                                 |
| 8. | Vacant                    | Student Representative, Appointed (VPSS)          |

### **EX-OFFICIO MEMBERS:**

- |    |               |                                     |
|----|---------------|-------------------------------------|
| 1. | Charles Lopez | Vice President for Student Services |
| 2. | Deanna Romano | Vice President for Academic Affairs |
| 3. | Dianna Toler  | ADA Compliance Officer              |

### **BOARD OF GOVERNORS EX-OFFICIO MEMBERS:**

- |    |              |                               |
|----|--------------|-------------------------------|
| 1. | Janice Olive | Board of Governors Lay Member |
|----|--------------|-------------------------------|

### **RECORDER:**

|                 |                               |
|-----------------|-------------------------------|
| Angela McDonald | Administrative Secretary, Sr. |
|-----------------|-------------------------------|

### **QUORUM:**

7 Voting Members; Quorum = 5 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.]

## EXECUTIVE COUNCIL

The Executive Council submits recommendations to the President's Cabinet or directly to the President.

### OFFICERS:

The Vice President for Academic Affairs serves as Chair of the Executive Council. The Vice Chair is appointed by the President.

### MEMBERSHIP:

The Executive Council is comprised of thirty-one (31) members and no ex-officio members:

- |     |                              |  |
|-----|------------------------------|--|
| 1.  | Deanna Romano, Chair         | Vice President for Academic Affairs                          |
| 2.  | Allyn Sue Barker, Vice Chair | Vice President for Workforce and Community Development       |
| 3.  | Bill Alderman                | Board of Governors Faculty Representative                    |
| 4.  | Brittany Bartram             | Director of Boone/Lincoln Campus Operations                  |
| 5.  | Tom Cook                     | Chief Information Officer                                    |
| 6.  | Stella Estep                 | Director of Student Financial Assistance                     |
| 7.  | Chris Gray*                  | Manager of Business and Auxiliary Services, Williamson,      |
| 8.  |                              | AND Advisory Council of Classified Employees (ACCE) Rep.     |
| 9.  | Carol Howerton               | Associate Vice President for Academic Affairs                |
| 10. | Perry Jobe                   | Director of Williamson Campus Operations                     |
| 11. | Doug Kennedy                 | Director of Human Resources                                  |
| 12. | David Kommer                 | Dean, School of Arts and Sciences                            |
| 13. | Mandy Lester                 | Public Relations Specialist                                  |
| 14. | Joe Linville                 | Director of Logan Campus Operations                          |
| 15. | Samuel Litteral              | Vice President for Finance and Administration                |
| 16. | Charles Lopez                | Vice President for Student Services                          |
| 17. | David Lord                   | Director of Wyoming/McDowell Campus Operations               |
| 18. | Adrian May                   | Accountant – Appointed (VPFA)                                |
| 19. | Kimberly Maynard             | Director of Libraries  |
| 20. | Patricia Miller*             | Manager of Business and Auxiliary Services, Logan Campus     |
| 21. |                              | AND Classified Staff Council Chair                           |
| 22. | Stephanie Mounts             | Faculty Senate Chair   |
| 23. | Velva Pennington             | Finance and Administration Representative - Appointed (VPFA) |
| 24. | Chuck Puckett                | Advisory Council of Faculty (ACF) Representative             |
| 25. | Rita Roberson                | Vice President for Institutional Advancement                 |
| 26. | Russell Saunders             | Dean, School of Career and Technical Studies                 |
| 27. | Darrell Taylor               | Director of Enrollment Management and Student Engagement     |
| 28. | Dianna Toler*                | Director of Disability and Adult Services                    |
| 29. |                              | AND Board of Governors Classified Staff Representative       |
| 30. | Teri Wells                   | Registrar  |
| 31. | Jackie Whitley               | Director of Workforce  |

### RECORDER:

Nancy Fala

Administrative Assistant to VP for Academic Affairs

### QUORUM:

30 Voting Members; Quorum = 16 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.] **\*Holds two (2) positions.**

## FACILITIES AND SAFETY COMMITTEE

The Facilities and Safety Committee submits recommendations to the Executive Council.

### OFFICERS:

The Chair and Vice Chair shall be appointed by the Vice President for Finance and Administration. The Chair shall have been employed by Southern for two full years prior to serving as Chair.

### MEMBERSHIP:

The committee is comprised of thirteen (13) members and five (5) ex-officio non-voting members:

- |     |                          |  |
|-----|--------------------------|--|
| 1.  | David Lord, Chair        | Director of Wyoming/McDowell Campus Operations           |
| 2.  | Joe Linville, Vice Chair | Director of Logan Campus Operations                      |
| 3.  | Kevin Bartlett           | School of Arts and Sciences                              |
| 4.  | Brittany Bartram         | Director of Boone/Lincoln Campus Operations              |
| 5.  | Angela Bell              | Lincoln Location Representative – Appointed (VPFA)       |
| 6.  | Brian Carter             | Student Services Representative – Appointed (VPSS)       |
| 7.  | Perry Jobe               | Director of Williamson Campus Operations                 |
| 8.  | Doug Kennedy             | Human Resources Representative – Appointed (VPFA)        |
| 9.  | Charles Lopez            | Vice President for Student Services                      |
| 10. | Meloney McRoberts        | School of Career and Technical Studies                   |
| 11. | Thomas Dotson            | Workforce Development Representative – Appointed (VPWCD) |
| 12. | Dianna Toler*            | ADA Compliance Officer for Students                      |
| 13. | John Vance               | Director of Physical Plant III                           |

### EX-OFFICIO MEMBERS:

- |    |                  |  |
|----|------------------|--|
| 1. | Allyn Sue Barker | Vice President for Workforce and Community Development |
| 2. | Tom Cook         | Chief Information Officer                              |
| 3. | Samuel Litteral  | Vice President for Finance and Administration          |
| 4. | Rita Roberson    | Vice President for Institutional Advancement           |
| 5. | Deanna Romano    | Vice President for Academic Affairs                    |

### BOARD OF GOVERNORS EX-OFFICIO MEMBERS:

- |    |               |   |
|----|---------------|---|
| 1. | Chris Adkins  | Board of Governors Lay Member           |
| 2. | Dianna Toler* | Board of Governors Staff Representative |

### RECORDER:

|                  |  |
|------------------|--|
| Velva Pennington | Executive Assistant to the VP for Finance and Administration |
|------------------|--|

### QUORUM:

12 Voting Members; Quorum = 7 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.] ] \*Holds two (2) positions.

## INSTITUTIONAL EFFECTIVENESS COMMITTEE

The Institutional Effectiveness Committee submits recommendations to the Executive Council.

### OFFICERS:

The President or designee serves as Chair of the Institutional Effectiveness Committee. The Vice Chair is appointed by the President.

### MEMBERSHIP:

The committee is comprised of seventeen (17) members and no ex-officio member:

1. Robert Gunter, Chair President
2. Deanna Romano, Vice Chair\* Accreditation Liaison Officer
3. AND Vice President for Academic Affairs
4. Allyn Sue Barker Vice President for Workforce and Community Development
5. Tom Cook\* Chief Information Officer
6. AND Technology Committee Chair
7. Chris Gray Strategic Planning and Financial Review Committee Chair
8. Carol Howerton\* Distance Education Committee Chair
9. AND Grants Compliance Officer
10. Brandon Kirk Academic Assessment Committee Chair
11. Samuel Litteral Vice President for Finance and Administration
12. Charles Lopez Student Success Committee Chair
13. David Lord Facilities and Safety Committee Chair
14. Kimberly Maynard Director of Libraries
15. Rita Roberson Vice President for Institutional Advancement
16. Dianna Toler Compliance Officer
17. Chris Ward Curriculum and Instruction Committee Chair

### EX-OFFICIO MEMBERS:

None

### RECORDER:

Susan Wolford Administrative Associate

### QUORUM:

16 Voting Members; Quorum = 9 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.] **\*Holds two (2) positions.**

## MANAGEMENT COUNCIL OF ACADEMIC AFFAIRS AND STUDENT SERVICES

The Management Council of Academic Affairs and Student Services will review and act upon recommendations submitted from the Assessment Committee and the Curriculum and Instruction Committee. The Council will forward policies and new program recommendations to the Executive Council for review and action. The Management Council of Academic Affairs and Student Services will ensure that appropriate communication, feedback, and involvement is shared with the college community.

### OFFICERS:

The Vice President for Academic Affairs serves as Chair of the Management Council of Academic Affairs and Student Services. The Vice President for Student Services serves as the Vice Chair.

### MEMBERSHIP:

The Council is comprised of twelve (12) members and one (1) ex-officio non-voting member:

- |     |                           |  |
|-----|---------------------------|--|
| 1.  | Deanna Romano, Chair      | Vice President for Academic Affairs                      |
| 2.  | Charles Lopez, Vice Chair | Vice President for Student Services                      |
| 3.  | Allyn Sue Barker          | Vice President for Workforce and Community Development   |
| 4.  | Tom Cook                  | Chief Information Officer                                |
| 5.  | Stella Estep              | Director of Student Financial Assistance                 |
| 6.  | Carol Howerton            | Associate Vice President for Academic Affairs            |
| 7.  | David Kommer              | Dean, School of Arts and Sciences                        |
| 8.  | Patricia Miller           | Manager of Business and Auxiliary Services, Logan Campus |
| 9.  | Russell Saunders          | Dean, School of Career and Technical Studies             |
| 10. | Darrell Taylor            | Director of Enrollment Management and Student Engagement |
| 11. | Dianna Toler              | Director of Disability and Adult Services                |
| 12. | Teri Wells                | Registrar  |

### EX-OFFICIO MEMBER:

- |    |                  |  |
|----|------------------|--|
| 1. | Elizabeth Manuel | College Access and Success Program Director (WV GEAR UP) |
|----|------------------|--|

### RECORDER:

|            |   |
|------------|---|
| Nancy Fala | Administrative Assistant to VP for Academic Affairs |
|------------|---|

### QUORUM:

11 Voting Members; Quorum = 6 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.] **\*Holds two (2) positions.**

## STRATEGIC PLANNING AND FINANCIAL REVIEW COMMITTEE

The Strategic Planning and Financial Review Committee submits policy recommendations to the Executive Council.

### OFFICERS:

The Chair and Vice Chair shall be elected by the committee members.

### MEMBERSHIP:

The committee is comprised of sixteen (16) members and no ex-officio members:

- |     |                   |  |
|-----|-------------------|--|
| 1.  | Chris Gray, Chair | Williamson Campus Staff Representative                   |
| 2.  | Allyn Sue Barker  | Vice President for Workforce and Community Development   |
| 3.  | Leslie Goldie     | School of Arts and Sciences                              |
| 4.  | Carol Howerton    | Associate Vice President for Academic Affairs            |
| 5.  | Charles Keeney    | School of Arts and Sciences                              |
| 6.  | Samuel Litteral   | Vice President for Finance and Administration            |
| 7.  | Charles Lopez     | Vice President for Student Services                      |
| 8.  | Patricia Miller   | Classified Staff Council Chair                           |
| 9.  | Bill Mosley       | School of Career and Technical Studies                   |
| 10. | Stephanie Mounts  | Faculty Senate Chair                                     |
| 11. | Rita Roberson     | Vice President for Institutional Advancement             |
| 12. | Deanna Romano     | Accreditation Liaison Officer                            |
| 13. | Ashley Starkey    | School of Career and Technical Studies                   |
| 14. | Susan Trammel     | Boone/Lincoln Campus Staff Representative                |
| 15. | Jackie Whitley    | Logan Campus Staff Representative                        |
| 16. | Vacant            | Board of Governors Student Representative                |
| 17. | Vacant            | Wyoming/McDowell Campus Staff Representative             |
| 18. | Vacant            | Past Strategic Planning/Financial Review Committee Chair |

### EX-OFFICIO MEMBERS:

None

### BOARD OF GOVERNORS EX-OFFICIO MEMBERS:

- |    |                      |                               |
|----|----------------------|-------------------------------|
| 1. | Eddie Joe Canterbury | Board of Governors Secretary  |
| 2. | Pat Joe White        | Board of Governors Lay Member |

### RECORDER:

|                  |  |
|------------------|--|
| Sandra Podunavac | Administrative Assistant to the VP for Workforce and Community Development |
|------------------|--|

### QUORUM:

17 Voting Members; Quorum = 9 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.]



## STUDENT SUCCESS COMMITTEE

The Student Success Committee submits recommendations to the Executive Council.

### OFFICERS:

The Vice President for Student Services serves as Chair of the Student Success Committee. The Vice Chair is appointed by the President's Cabinet.

### MEMBERSHIP:

The committee is comprised of eighteen (18) members and one (1) ex-officio non-voting member:

- |     |                       |  |
|-----|-----------------------|--|
| 1.  | Charles Lopez, Chair  | Vice President for Student Services                      |
| 2.  | Tim Ooten, Vice Chair | Student Success Center Coordinator                       |
| 3.  | Allyn Sue Barker      | Vice President for Workforce and Community Development   |
| 4.  | Emily Browning        | School of Career and Technical Studies                   |
| 5.  | Rhonda Collins        | Student Services Specialist                              |
| 6.  | Tom Cook              | Chief Information Officer                                |
| 7.  | Stella Estep          | Director of Student Financial Assistance                 |
| 8.  | Mary Hamilton         | School of Arts and Sciences                              |
| 9.  | Misha Herndon         | School of Career and Technical Studies                   |
| 10. | Mandy Lester          | Public Relations Specialist                              |
| 11. | Angela McDonald       | Classified Staff at-large                                |
| 12. | Deanna Romano         | Vice President for Academic Affairs                      |
| 13. | Darrell Taylor        | Director of Enrollment Management and Student Engagement |
| 14. | Lillie Teeters        | School of Arts and Sciences, Logan                       |
| 15. | Dianna Toler          | Director of Disability and Adult Services                |
| 16. | Mary Trent            | Classified Staff at-large                                |
| 17. | Teri Wells            | Registrar  |
| 18. | Vacant                | Recruitment and Outreach Specialist                      |

### EX-OFFICIO MEMBER:

- |    |                 |   |
|----|-----------------|---|
| 1. | Samuel Litteral | Vice President for Finance and Administration |
|----|-----------------|---|

### RECORDER:

- |  |        |   |
|--|--------|---|
|  | Vacant | Administrative Assistant to VP for Student Services |
|--|--------|---|

### QUORUM:

17 Voting Members; Quorum = 9 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.] **\*Holds two (2) positions.**

## ADMINISTRATION

### PRESIDENT'S CABINET

The President's Cabinet will review recommendations submitted through the Governance System. Those recommendations requiring approval by the Board of Governors are submitted and placed on the Board of Governors' agenda for appropriate action.

#### OFFICERS:

The President serves as Chair of the Cabinet. There is no Vice Chair.

#### MEMBERSHIP:

The President's Cabinet is comprised of seven (7) members and no ex-officio members:

- |    |                      |  |
|----|----------------------|--|
| 1. | Robert Gunter, Chair | President  |
| 2. | Allyn Sue Barker     | Vice President for Workforce and Community Development |
| 3. | Tom Cook             | Chief Information Officer                              |
| 4. | Samuel Litteral      | Vice President for Finance and Administration          |
| 5. | Charles Lopez        | Vice President for Student Services                    |
| 6. | Rita Roberson        | Vice President for Institutional Advancement           |
| 7. | Deanna Romano        | Vice President for Academic Affairs                    |

#### EX-OFFICIO MEMBERS:

None

#### RECORDER:

Emma Baisden

Executive Assistant to the President and Board of Governors

#### QUORUM:

6 Voting Members; Quorum = 4 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.] **\*Holds two (2) positions.**

## COUNCILS / SENATES

### CLASSIFIED STAFF COUNCIL

The Classified Staff Council submits recommendations to standing committees, administrative unit heads, or directly to the President.

#### OFFICERS:

The Chair is elected at large by the classified staff assembly. The Vice Chair is elected by the Classified Staff Council membership.

#### MEMBERSHIP:

The Council is comprised of sixteen (16) voting members:

- |     |                            |                                     |
|-----|----------------------------|-------------------------------------|
| 1.  | Patricia Miller, Chair     | Classified Staff Council            |
| 2.  | Jackie Whitley, Vice Chair | Professional/Non-faculty Sector     |
| 3.  | Patricia Brooks            | Wyoming/McDowell Representative     |
| 4.  | Rhonda Collins             | Williamson Campus Representative    |
| 5.  | Jennifer Dove              | Secretarial/Clerical Sector         |
| 6.  | Cheryl Elliott-Hicks       | Logan Campus Representative         |
| 7.  | Carole Jobe                | Technical/Paraprofessional Sector   |
| 8.  | Kimberly Maynard           | Administrative/Managerial Sector    |
| 9.  | Beverly McDonald           | Professional/Non-faculty Sector     |
| 10. | Scott Pritchard            | Service/Craft/Maintenance Sector    |
| 11. | Ruby Runyon                | Secretarial/Clerical Sector         |
| 12. | Lee Stroud                 | Technical/Paraprofessional Sector   |
| 13. | Susan Trammell             | Boone/Lincoln Campus Representative |
| 14. | Danny White                | Service/Craft/Maintenance Sector    |
| 15. | Vacant                     | Administrative Managerial Sector    |

#### EX-OFFICIO VOTING MEMBERS:

- |    |              |   |
|----|--------------|---|
| 1. | Chris Gray   | Advisory Council of Classified Employees Representative |
| 2. | Dianna Toler | Board of Governors Representative                       |

#### RECORDER:

|                |                     |
|----------------|---------------------|
| Donna Lafferty | Program Assistant I |
|----------------|---------------------|

#### QUORUM:

16 Voting Members; Quorum = 9 (50% + 1); [Council Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.]

## FACULTY SENATE

The Faculty Senate submits policy recommendations to standing committees, administrative unit heads, or directly to the President.

### OFFICERS:

The Chair and Vice Chair are elected by the Senate membership.

### MEMBERSHIP:

The Faculty Senate is comprised of ten (10) voting members:

- |                            |                                 |
|----------------------------|---------------------------------|
| 1. Stephanie Mounts, Chair | Logan Senator                   |
| 2. Adam Banks              | Williamson Senator              |
| 3. Regina Bias             | Logan Senator                   |
| 4. Sharon Davis            | Logan Senator                   |
| 5. Pat Poole               | Williamson Senator              |
| 6. Ashley Starkey          | Williamson Senator              |
| 7. Chris Ward              | Boone/Lincoln Campus Senator    |
| 8. Jeffrey Yeager          | Wyoming/McDowell Campus Senator |

### EX-OFFICIO VOTING MEMBERS:

- |                  |  |
|------------------|--|
| 1. Bill Alderman | Board of Governors Representative          |
| 2. Chuck Puckett | Advisory Council of Faculty Representative |

### RECORDER:

|               |                               |
|---------------|-------------------------------|
| Penni Johnson | Administrative Secretary, Sr. |
|---------------|-------------------------------|

### QUORUM:

10 Voting Members; Quorum = 6 (50% + 1); [Committee Chair is a member; Vacant positions not counted for quorum.]

## ADVISORY COMMITTEES

There are two groups which shall serve college-wide as advisory committees to the President. They are the Financial Exigency and Student Government Associations.

### FINANCIAL EXIGENCY COMMITTEE

The Financial Exigency Committee makes recommendations to the President.

#### OFFICERS:

The Chair is a member of the Board of Governors and is elected by the Board membership. There is no Vice Chair.

#### MEMBERSHIP:

The committee is comprised of twelve (12) voting members and one (1) non-voting member:

- |     |                    |   |
|-----|--------------------|---|
| 1.  | Lisa Haddox-Heston | Board of Governors Representative (Chair, non-voting)                             |
| 2.  | Will Alderman      | Faculty at-large  |
| 3.  | Adam Banks         | Faculty at-large  |
| 4.  | Allyn Sue Barker   | Administration Representative   |
| 5.  | Chris Gray         | Advisory Council of Classified Employees Representative                           |
| 6.  | Robert Gunter      | Administration Representative   |
| 7.  | Carole Jobe        | Classified Staff at-large   |
| 8.  | Samuel Litteral    | Vice President for Finance and Administration                                     |
| 9.  | Patricia Miller    | Classified Staff Council Chair  |
| 10. | Stephanie Mounts   | Faculty Senate Chair  |
| 11. | Chuck Puckett      | Advisory Council of Faculty Representative  |
| 12. | Tammy Toppings     | Classified Staff at-large   |
| 13. | Vacant             | Student Government Representative – elected by the Student Government Association |

#### EX-OFFICIO MEMBERS:

None

#### RECORDER:

Emma Baisden                      Executive Assistant to the President and Board of Governors

#### QUORUM:

12 Voting Members; Quorum = 7 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.]

## **STUDENT GOVERNMENT ASSOCIATION ADVISORY COMMITTEE**

The Student Government Association President of each campus shall serve in an advisory capacity to the College President. The student representatives to the institutional Board of Governors and the West Virginia Advisory Council of Students also serve in an advisory capacity.

### **OFFICERS:**

The Chair and Vice Chair shall be elected by the committee members.

### **MEMBERSHIP:**

The Student Government Association Advisory Committee is comprised of five (5) voting members and one (1) non-voting member:

- |    |                |   |
|----|----------------|---|
| 1. | Ricki Stewart  | President, Logan Campus SGA                                 |
| 2. | Vacant         | Board of Governors Student Representative                   |
| 3. | Vacant         | President, Williamson Campus SGA                            |
| 4. | Vacant         | President, Boone/Lincoln Campus SGA                         |
| 5. | Vacant         | President, Wyoming/McDowell Campus SGA                      |
| 6. | Bailey Workman | WV Advisory Council of Students Representative – non-voting |

### **EX-OFFICIO MEMBERS:**

- |    |                |  |
|----|----------------|--|
| 1. | Darrell Taylor | Director of Enrollment Management and Student Engagement |
|----|----------------|--|

### **QUORUM:**

5 Voting Members; Quorum = 4 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.]

## TECHNOLOGY COMMITTEE

The Technology Committee will submit recommendations to the Executive Council. The committee may develop subcommittees, advisory committees, and/or ad-hoc committees as may be needed to conduct the work of the Committee.

### OFFICERS:

The Chief Information Officer serves as Chair of the Technology Committee. The Vice Chair shall be appointed by the Chief Information Officer.

### MEMBERSHIP

The Technology Committee is comprised of eleven (11) members and four (4) ex-officio non-voting members:

- |     |                 |   |
|-----|-----------------|---|
| 1.  | Tom Cook, Chair | Chief Information Officer   |
| 2.  | Curtis Campbell | Finance and Administration Representative - Appointed (VPFA)      |
| 3.  | Katie Jarrell   | Graphic and Web Designer  |
| 4.  | Mandy Lester    | Staff at-large – <u>Is not</u> a member of Information Technology |
| 5.  | Tricia Lowe     | Faculty at-large – Career and Technical Studies                   |
| 6.  | Tim Ooten       | Student Services Unit Representative – Appointed (VPSS)           |
| 7.  | Tim Owens       | Distance Education Staff Rep. – Appointed (AVPAA)                 |
| 8.  | Evan Riggins    | Accountant – Appointed (VPFA)                                     |
| 9.  | Brandon Vance   | Staff at-large – <u>Is</u> a member of Information Technology     |
| 10. | Jeffrey Yeager  | Faculty at-large – Arts and Sciences                              |
| 11. | Vacant          | Student Representative – Appointed (VPSS)                         |

### EX-OFFICIO MEMBERS:

- |    |                  |  |
|----|------------------|--|
| 1. | Allyn Sue Barker | Vice President for Workforce and Community Development |
| 2. | Samuel Litteral  | Vice President for Finance and Administration          |
| 3. | Charles Lopez    | Vice President for Student Services                    |
| 4. | Rita Roberson    | Vice President for Institutional Advancement           |
| 5. | Deanna Romano    | Vice President for Academic Affairs                    |

### RECORDER:

|                      |                          |
|----------------------|--------------------------|
| Cheryl Elliott-Hicks | Accounting Assistant III |
|----------------------|--------------------------|

### QUORUM

10 Voting Members; Quorum = 6 (50% + 1); [Committee Chair is a non-voting member except in the case of a tie vote; Vacant positions not counted for quorum.]

## PROMOTION/TENURE COMMITTEE

The Promotion/Tenure Committee makes recommendations of candidates for academic promotion to the Vice President for Academic Affairs.

### MEMBERSHIP:

The Promotion/Tenure Committee is comprised of six (6) voting members elected by school faculty – three (3) from each academic school: Arts and Sciences, and Career and Technical Studies. Faculty members may not be from the same discipline. The Chair is elected by committee members.

- |    |                  |                        |
|----|------------------|------------------------|
| 1. | Will Alderman    | Humanities             |
| 2. | Stacy Hatfield   | Allied Health Programs |
| 3. | Brandon Kirk     | Social Sciences        |
| 4. | Stephanie Mounts | Career Programs        |
| 5. | Verna Phillips   | Natural Sciences       |
| 6. | Rick Thompson    | Technical Programs     |

### EX-OFFICIO MEMBER:

- |    |               |                                     |
|----|---------------|-------------------------------------|
| 1. | Deanna Romano | Vice President for Academic Affairs |
|----|---------------|-------------------------------------|